

KENT COUNTY COUNCIL – RECORD OF DECISION

DECISION TAKEN BY:

Neil Baker, Cabinet Member for Highways and Transport

DECISION NO:

25/00015

For publication**Key decision: YES****Subject Matter / Title of Decision: Bus Stop Maintenance & Civils Contract****Decision:**

As Cabinet Member for Highways and Transport, I agree:

- i. To APPROVE the procurement and subsequent contract award for Bus Stop Maintenance and Civils.
- ii. To DELEGATE authority to the Corporate Director of Growth Environment & Transport, to take relevant actions to facilitate the required procurement activity.
- iii. To DELEGATE authority to the Corporate Director of Growth Environment & Transport in consultation with the Cabinet Member for Highways and Transport, to take relevant actions, including but not limited to, awarding, finalising the terms of and entering into the relevant contracts or other legal agreements, as necessary, to implement the decision.
- iv. To DELEGATE authority to the Corporate Director of Growth Environment and Transport, in consultation with the Cabinet Member for Highways and Transport, to award extensions of the contract in accordance with the relevant clauses within the contract.

Reason(s) for decision:

Kent County Council (KCC's) existing Bus Stop Infrastructure & Information Management contract is due to expire in April 2026. As this contract covers a statutory duty of the authority, KCC needs to procure and award a new contract to deliver this activity.

The new contract will also potentially be utilised to support the delivery of bus stop related initiatives in KCC's Bus Service Improvement Plan (BSIP) should BSIP funding be forthcoming beyond the 2025 – 2026 financial year.

Cabinet Committee recommendations and other consultation:

The proposed decision was considered and endorsed by Members of the Environment and Transport Cabinet Committee at their meeting on 25 February 2025.

Any alternatives considered and rejected:

Option 1: To have standalone contracts for BSIIIM and bus stop civils: Discarded – Whilst this would allow The Council to fulfil its duties, it is viewed that this model would not deliver best value or the optimum means of delivering bus stop infrastructure and contract management.

Option 2: Procure only a BSIIIM or Civils Contract: Discarded – This would not take advantage of the opportunity to bring delivery and contract management efficiencies and to deliver best value for The Council.

Any interest declared when the decision was taken, and any dispensation granted by the Proper Officer:

None



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signed

date

18.03.2025